



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 JULY 2021 - 30 OCTOBER 2021

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Capital Funding for Short-Term Assessment Unit	Steve Metcalf steve.metcalf@sefton.gov.uk	1
Procurement of Advocacy Provision	Angela Clintworth angela.clintworth@sefton.gov.uk	1
Mental Health Issues Working Group Final Report	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254	1
0-19 Healthy Child Programme Commissioning	Julie Murray julie.murray@sefton.gov.uk Tel: 0151 934 3343, Lisa Whittingham lisa.whittingham@sefton.gov.uk	1
Emotional Health and Wellbeing Strategy	Eleanor Moulton eleanor.moulton@sefton.gov.uk	1
Bootle Area Action Plan - Issues and Options Consultation paper	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558	1
Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - July Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1
Financial and Corporate Performance 2020/2021	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1
Treasury Management Outturn 2020/21	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100	1
Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - September Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1
Sale of Ainsdale ATC and the Meadows Ainsdale	Andy Bond andy.bond@sefton.gov.uk Tel: 0151 934 3247	1
Financial Management 2021/22 to 2024/25 and Framework for Change 2020 -	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1

Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - October Update		
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Capital Funding for Short-Term Assessment Unit To seek approval for capital funding to support the development of a new Short-term Assessment Unit for up to 8 residents with complex needs including Learning Disabilities and or Autism. The unit will be able to facilitate young people as they lead up to and make the transition from children to adults' service provision, by providing a consistent standard for the skills, knowledge and competencies required in transition. This will also enable us to ensure that we meet the Transforming care programme intended outcomes which is all about improving health and care services so that more people can live in the community, with the right support, and close to home whilst reducing the number of hospital admissions. The scheme will be built to a high specification and incorporate a Technology Enabled Care System, be fully accessible and comply with the National Autistic Society standards throughout</p>			
Decision Maker	Cabinet Council			
Decision Expected	29 Jul 2021 16 Sep 2021 Decision due date for Cabinet changed from 24/06/2021 to 29/06/2021. Reason: Further input is required from officers due to changes in the proposal			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Internal officers; CCG's; Transforming Care Partnership Board; Riverside Housing; Merseycare Learning Disability Team; Current residents who utilise provision across the borough who have a			

	Learning Disability; Residents out of borough and or in hospital settings; Parents/Carers including older carers; Potentially impacted; Autism Sub-Group; Getting Involved Group; elected members
Method(s) of Consultation	Meetings; E mails; Public Engagement and Consultation Panel
List of Background Documents to be Considered by Decision-maker	Capital funding for Short-term assessment Unit
Contact Officer(s) details	Steve Metcalf steve.metcalf@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Advocacy Provision To seek approval to re-procure Advocacy Provision across Sefton.			
Decision Maker	Cabinet			
Decision Expected	29 Jul 2021 Decision due date for Cabinet changed from 24/06/2021 to 29/07/2021. Reason: further consideration being given to proposal following consultation			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Adult Social Care, Cabinet Member - Adult Social Care, Commissioning Support Team, Procurement Team, Clinical Commissioning Groups and other key stakeholders.			
Method(s) of Consultation	Meetings and e-mails.			
List of Background Documents to be Considered by Decision-maker	Procurement of Advocacy provision			

Contact Officer(s) details	Angela Clintworth angela.clintworth@sefton.gov.uk
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Mental Health Issues Working Group Final Report To present formally the final report of the Mental Health Issues Working Group.			
Decision Maker	Cabinet Council			
Decision Expected	7 Oct 2021 18 Nov 2021 Decision due date for Cabinet changed from 24/06/2021 to 07/10/2021. Reason: the Working Group is still deliberating on recommendations			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Executive Director of Adult Social Care and Health; mental health social work team managers; individual service users; Mersey Care NHS Foundation Trust.			
Method(s) of Consultation	Meetings and emails.			
List of Background Documents to be Considered by Decision-maker	Mental Health Issues Working Group Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	0-19 Healthy Child Programme Commissioning
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	Request to extend service contract due to the impacts of COVID-19			
Decision Maker	Cabinet			
Decision Expected	29 Jul 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Senior Leadership; Cabinet Members; Chief Legal and Democratic Officer; Procurement; Director of Public Health; North West Boroughs Healthcare NHS Foundation Trust			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	0-19 Healthy Child Programme Commissioning			
Contact Officer(s) details	Julie Murray julie.murray@sefton.gov.uk Tel: 0151 934 3343, Lisa Whittingham lisa.whittingham@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Emotional Health and Wellbeing Strategy A report to present to Cabinet the Sefton Emotional Health and Wellbeing Strategy for Children and Young People, 2021- 2026.			
Decision Maker	Cabinet			
Decision Expected	29 Jul 2021			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			

Wards Affected	All Wards
Scrutiny Committee Area	Children's Services and Safeguarding
Persons/Organisations to be Consulted	Officers; Elected Members; Service User Groups.
Method(s) of Consultation	The Strategy has been discussed at Overview and Scrutiny and Health and Wellbeing Board. The Strategy has been developed by the Emotional Health and Wellbeing Partnership.
List of Background Documents to be Considered by Decision-maker	Emotional Health and Wellbeing Strategy
Contact Officer(s) details	Eleanor Moulton eleanor.moulton@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Area Action Plan - Issues and Options Consultation paper Approval is sought for approval to publish the Bootle Area Action Plan - Issues and Options Paper for public consultation.			
Decision Maker	Cabinet			
Decision Expected	29 Jul 2021			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre; Litherland; Netherton and Orrell			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Officers through an officer steering group; Cabinet Member – Planning and Building Control			
Method(s) of Consultation	Meetings and email			
List of Background Documents to be Considered by Decision-	Bootle Area Action - Issues and Options Consultation paper			

maker	
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - July Update Financial updates and Policy decisions relating to the Council's Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	29 Jul 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - July Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial and Corporate Performance 2020/2021 Presentation of the Council's Revenue and Capital Outturn position for 2020/2021 together with performance information for the year			
Decision Maker	Cabinet			
Decision Expected	29 Jul 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Financial and Corporate Performance 2020/2021			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Treasury Management Outturn 2020/21 This outturn report provides a review of the Treasury Management activities undertaken in financial year 2020/21 and an update to the 31st May for 2021/22 financial year.
Decision Maker	Cabinet Council
Decision Expected	29 Jul 2021 16 Sep 2021

Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Treasury Management Outturn 2020/21			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - September Update Financial updates and Policy decisions relating to the Council's Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	2 Sep 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as			

	appropriate
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).
List of Background Documents to be Considered by Decision-maker	Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - September Update
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sale of Ainsdale ATC and the Meadows Ainsdale Seek Cabinet approval to the terms and conditions for the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	2 Sep 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Fully exempt (Paragraph 3)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Councillors as part of the above			
Method(s) of Consultation	Updates on disposal previously reported to Cabinet			
List of Background Documents to be Considered by Decision-maker	Sale of Ainsdale ATC and the Meadows Ainsdale			
Contact Officer(s) details	Andy Bond andy.bond@sefton.gov.uk Tel: 0151 934 3247			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - October Update Financial updates and Policy decisions relating to the Council's Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	7 Oct 2021			
Key Decision Criteria	Financial		Community Impact	
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - October Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			